

Please complete this form to the best of your knowledge. Incomplete information can delay the processing of your application. PLEASE PRINT CLEARLY.

Name _____ DBA _____
Company _____

Current Address _____
Street City State Zip

Year Est _____ FEIN _____ (or) Corp No _____

Principle _____ Title _____
First Middle Last

SSN _____ Sex _____ DOB _____ DL # _____
Month Day Year

Principle Address _____
Apt# Street City State Zip

Primary Contact _____ Title _____ Cell _____

Phone _____ Extension _____ Email _____

Secondary Contact _____ Title _____ Cell _____

Phone _____ Extension _____ Email _____

COMMERCIAL RENTAL HISTORY

☐ Rent ☐ Own Monthly Rent/Mtg. \$ _____

Landlord or Agent _____ Phone _____ How long _____

Are you moving _____ Why _____

Previous Address _____
Street City State Zip

Landlord or Agent _____ Phone _____ How long _____

☐ Rent ☐ Own Monthly Rent/Mtg. \$ _____

Have you ever been served with a Three/Seven-day Notice? _____

Have you ever filed a petition of bankruptcy? _____

Have you ever been evicted from a tenancy or had an eviction notice served you? _____

Have you ever willfully and intentionally refused to pay rent when due? _____

Have you ever been convicted of a misdemeanor or felony other than traffic or parking violation? _____

Have you ever been sued for non-payment of rent? _____

Have you ever been convicted of the illegal manufacture or distribution of a controlled substance? _____

Have you ever been in litigation with a landlord? _____

Desired Start Date _____ **Desired Rental Term** _____

Please include copies of as many of the following documents as you feel necessary.

☐ Business bank statements

☐ Balance sheets

☐ Profit and loss statements

☐ Business tax returns (2 years).

☐ Business credit report.

☐ Personal credit report.

☐ Business license

☐ Articles of organization

☐ Copy of your EIN

☐ Sales Tax Permit/ Certificate

☐ license or permits

☐ **Commercial General Liability (CGL) insurance and property insurance (If you don't currently have a policy, you will be required to get one on or before lease signing).**

AUTHORIZATION TO RELEASE INFORMATION

I the Applicant declared that the foregoing is true and correct, I give full authorization for an investigative report whereby Third parties may be contacted to report on my character, general reputation, personal and business characteristics, and mode of living, including salary-income, consumer and business credit, court and criminal history, and banking financial practices. I have the right to make a written request for disclosure of the nature, result and scope of this investigation. I may not, however, receive or view my consumer credit file. I agree to hold the Landlord and the agency used to obtain said information harmless for any claims that may arise as a result of this investigation. I further authorize Banks, Financial Institutions, Landlords, Civil and Criminal Courts, Motor Vehicle Bureaus, Business Associates, Credit Bureaus, Attorneys, Accountants, and other persons or institutions with whom I am acquainted to furnish any and all information regarding me. I am willing that a photocopy or fax of this authorization be accepted with the same authority as this original. I agree to pay a non-refundable screen fee; If approved, this application is made part of the rental agreement entered between Owner and Tenant. I further agree that the Landlord may terminate any agreement entered into in reliance on any misstatement made in this application.

Authorized Signature

Print Name

Title

Date